

# COVERPRO

Marx Enterprises Inc.

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## At-Will Employment Application

(PLEASE PRINT ALL INFORMATION EXCEPT SIGNATURE)

**This application is not an employment contract** but merely is intended to evaluate suitability for employment. It is the policy of the company to provide equal employment to all qualified persons without discrimination on the basis of sex, race, color, religion, age, marital status, national origin or any other status protected under state and federal law. It is also the policy of the company to have the option of conducting pre-employment screening before a job offer is made.

### PERSONAL INFORMATION

First	Middle	Last	Social Security #	
Phone		Email	Drivers License	
Address	City	State	Zip	Since (mo/yr)

If you are hired, can you furnish proof that you are over 18 years of age?  yes  no

If you are hired, can you furnish a valid California Drivers License and clean driving record?  yes  no

If you are hired, can you present evidence of your legal right to live and work in this county as required by law?  yes  no

Are you able to satisfactorily perform the essential job duties required of the position for which you are applying, either with or without accommodation?  yes  no

Position Desired \_\_\_\_\_ Date you can start \_\_\_\_\_ Salary Desired \_\_\_\_\_

Which do you prefer?  full time  part time Can you work:  weekends  evenings  overtime

Are you employed now?  yes  no If so, may we contact your present employer?  yes  no

How were you referred to us? \_\_\_\_\_ Name of referring employee: \_\_\_\_\_

Education	Name of School	City and State	Degree earned
High School			
College			

Additional training, skill, experience and special achievements relevant to position \_\_\_\_\_

**EMPLOYMENT HISTORY**

→ List your last three employers beginning with the most recent. Attach additional sheet as needed.

Month/Year	Name & Address of Employer	Position & Duties & Pay Rate	Supervisor Name & Number	Reason for Leaving
From To				
From To				
From To				

Have you ever been terminated or asked to resign from any job?  yes  no    If yes, please explain \_\_\_\_\_

Please explain any gaps in your employment history \_\_\_\_\_

→ List three personal references (do not include previous employers or relatives)

Name	Address	Phone Number	Years Known

**APPLICANT'S AGREEMENT**

- I authorize the investigation of all statements contained in this application and release from all liability any persons or employers supplying such information, and I also release the company from all liability that might result from making the investigation.
- I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that my falsification, misrepresentation, or omission of facts on this application (or on any required documents) will be cause for denial of employment or immediate termination of employment, regardless of when or how discovered.
- I agree, if I am offered and accept a position, to conform to all existing and future Company rules as deemed necessary. I **ALSO UNDERSTAND THAT, IF HIRED, MY EMPLOYMENT WILL BE AT-WILL, MEANING THAT EITHER PARTY CAN END THE EMPLOYMENT RELATIONSHIP AT ANY TIME FOR ANY OR NO REASON.**
- Marx Enterprises Inc. (CoverPro) is an Equal Opportunity Employer and offers equal opportunity to all, based upon individual merit and does not discriminate on the basis of race, color, religion, national origin, sex, age or any other protected class. The questions from the application are not intended to be discriminatory in nature and applicants are not required to submit any information which could be used for discriminatory purposes.
- I understand that my employment with Marx Enterprises Inc. (CoverPro) is contingent upon passing the background, driving record and possible criminal investigation. If the outcome is unfavorable, employment will be rescinded and/or terminated.
- I have read and reviewed the information provided in this application and the above statements. By signing this application for employment I certify that I have read, understand and will comply with all parts of it and have answered all questions completely and fully.

If you have any questions regarding this statement, please ask a Company Manager before signing.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date